

**APPELLATE DEFENDER COMMISSION
SUBCOMMITTEE SPECIAL MEETING**

DRAFT MINUTES

AUGUST 30, 2017
DETROIT, DICKINSON WRIGHT OFFICE
11:00 A.M.

PRESENT:

COMMISSIONERS: Vice-chair Thomas McNeill, Thomas Adams, Douglas
Messing and Judith Gracey

OTHERS PRESENT:

SADO: Director Dawn Van Hoek and Office/Human Resources
Manager Wendy Dealca

COMMISSION AGENDA

Vice-chair McNeill called to order a Special Meeting of a subcommittee of the Commission to review and discuss applications submitted for the Appellate Defender position.

The Commissioners discussed the qualifications that they are seeking in the next Appellate Defender and spoke with the current Appellate Defender, Dawn Van Hoek, about the position description and the necessary skills that would help her successor with leading SADO.

After reviewing and discussing the applications, the Commissioners agreed to advance four candidates as finalists to be interviewed before the full Commission. The interviews will occur at a Special Meeting of the Commission, likely to be scheduled for early October.

Commissioner Adams moved, seconded by Commissioner Messing, to advance Marilena David-Martin, Bradley Hall, Michael Mittlestat, and Jonathan Sacks as finalists to be interviewed by the full Commission for the Appellate Defender position. Carried unanimously.

Vice-chair McNeill advised that the subcommittee will notify all candidates of their status in the selection process. Commissioner Messing agreed to draft a proposed list of questions to ask references. The Commissioners decided to contact references before the finalist interviews are conducted.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,
Wendy Dealca, SADO

APPELLATE DEFENDER COMMISSION

BY: _____
Thomas W. Cranmer, Chair