

**MAACS Regional Assignment Lists
Standard Attorney Fee and Expense Policy**

** As Authorized by MSC Admin. Order 2017-3 and approved by Appellate Defender Commission*

Hourly Rate (Legal, Administrative, Investigative)

Level I: \$50 per hour

Level II: \$75 per hour

Presumptive Maximum Fees*

Plea-based appeals: 15 hours (\$750 Level I; \$1125 Levels II)

Trial-based appeals: 45 hours (\$3375)

*The presumptive maximum fee represents the maximum number of hours that will be presumed reasonably necessary. Requests for fees beyond the presumptive maximum must be accompanied by a motion explaining the authority for the fees and why the case reasonably required additional effort. Potential grounds for excess fees include, but are not limited to, lengthy trials, complex legal issues, fact investigation, and trial court litigation.

Travel

Travel will be reimbursed at a rate of \$25 per hour plus mileage with documentation and will not count toward the presumptive maximum fee.

Expenses

Necessary expenses will be reimbursed with documentation. Printing and copying will be reimbursed at \$0.10 per page, and shall include providing the trial court record to a client if counsel deems it necessary to the representation or to maintaining the health of the attorney-client relationship.

Time for Billing

Requests for reimbursement may be submitted after the filing of the appellate brief or other substantial pleading, at the conclusion of the representation, or both.

Method of Billing

Requests for reimbursement shall include a detailed accounting of all time and expenses, with time reported in 1/10-hour increments and specifying the dates and types of services.

Multiple Case Numbers

If a client has multiple case numbers that are the same case type, sentenced on same date before the same judge, the request for payment should be submitted on one voucher. If the attorney exceeds the presumptive maximum, a motion for excess fees is required.

Denials and Reductions

A denial or reduction of an attorney fee request shall be explained in a statement of reasons.